

**Building Use Rental Agreement**  
Mount Mansfield Unitarian Universalist Fellowship (MMUUF)  
195 Vermont Route 15  
Jericho, Vermont 05465

Phone: 802-899-2558

email: [info@mmuuf.org](mailto:info@mmuuf.org)

Website: [www.mmuuf.org](http://www.mmuuf.org)

Requested by: \_\_\_\_\_

Purpose of event: \_\_\_\_\_

Primary Contact person(s): \_\_\_\_\_

Phone Number:(home) \_\_\_\_\_ (work) \_\_\_\_\_

Email Address: \_\_\_\_\_

US Mail Address: \_\_\_\_\_

Will you charge a fee? \_\_\_\_\_ If so, how much? \_\_\_\_\_

Public \_\_\_\_\_ Private \_\_\_\_\_ Are you a Member \_\_\_\_\_ or Non-Member \_\_\_\_\_

Space Requested:

Sanctuary \_\_\_\_\_ Classroom 1 \_\_\_\_\_

Classroom 2 \_\_\_\_\_ Classroom 3 \_\_\_\_\_

Classroom 4 \_\_\_\_\_ Kitchen \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

No. of people expected: \_\_\_\_\_

Time: Event \_\_\_\_\_ to \_\_\_\_\_ ; Arrive \_\_\_\_\_ ; Leave \_\_\_\_\_

(Includes set-up & take down)

Advance Preparation, Furniture needed, other? \_\_\_\_\_

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Alcoholic beverages are not permitted in the church building without special permission.

Requesters must agree to be financially responsible for any and all damages that may occur during your use of these facilities.

Security Deposit will be refunded upon completion of the requirements as follows:

\_\_\_\_\_ Premises clean and in same condition as found

\_\_\_\_\_ Heat and lights turned off

\_\_\_\_\_ All doors locked

\_\_\_\_\_ Key (s) returned when program completed

\_\_\_\_\_ Payment in full of usage fees

\* Cancellation less than 3 days before a scheduled event may result in forfeiture of deposit.